

# Child Safeguarding Statement

## Citywest Health and Leisure Club

**1. Relevant services provided:** Kids swimming lessons.  
Swimming open to under 16 members and hotel guests under the supervision of guardian.

**2. Nature of service and principles to safeguard children from harm:** We provided a swimming lesson programme for kids and all our staff are trained in all our child safeguarding procedures and policies and ensure they are adhered to at all times. This organisation is fully committed to the well-being and safety of any child who enters it.

### 3. Risk assessment

We have carried out an assessment of any potential for harm to a child while availing of our services. Below is a list of the areas of risk identified and a list of procedures for managing these risks.

Risk Identified	Procedure in place to manage the identified risk
Inadequate adult supervision of children	<b>All children under the age of 16 must be supervised by an adult/ guardian. For children attending swimming lessons we have a drop off pick up policy ( see below ) and there is always a swimming teacher present on pool deck at all times.</b>
Changing in the changing room unsupervised	Drop off on pool deck/Pick up on pool deck policy. (see below)
Inappropriate contact	Hands off policy (see below)
Going to the toilet unaccompanied	Toilet procedure ( see below)
Pictures taken without consent	No photography/ smart phones policy in changing area and pool deck enforced by signs and staff.

### Drop off /Pick up Policy

- All parents or guardians of kids swimming lesson participants must accompany their child in the changing rooms and drop off at the pool deck.
- If the swim teacher is not present they must not leave the pool deck until he/she arrives.
- All parents/guardians must pick their child up from the pool deck. No child is allowed to leave the pool deck until their parent/guardian has arrived.

### **Hand off Policy**

- Our swim teachers comply with a hands off approach with teaching their lessons at no point do they enter the pool with the child or make contact with the children to help their technique or form.

### **Toilet Procedure**

- If a child need the bathroom their parent/guardian is paged and the parent/guardian must bring them to the toilet.
- All parents/ guardians have signed to say they will not leave the building during the 45min duration of their child's swimming lesson.
- They are asked to state where they are most likely to be gym/class/reception/lounge etc. so that they can be paged to the pool deck if their child needs to go to the toilet.

### **No smart phones or camera policy.**

- No smart phones or camera are allowed to be used in the changing areas or pool deck.
- Staff are vigilant to prevent any photos to be taken without consent and there are also signs up in place to remind all users.

## **4. Procedures**

Our child safeguarding statement has been developed in line with requirements under the Children First Act 2015, Children's first: national guidance for the protection and welfare of children (2017), and Tulsa's Child safeguarding: a guide for policy, Procedure and Practice.

In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service.

- Procedure for the management of allegations of abuse or misconduct against workers/volunteers of a child availing of our service;
- Procedure for the safe recruitment and selection of workers and volunteers to work with children;
- Procedure for provision of and access to child safeguarding training and information, including the identification of the occurrence of harm;
- Procedure for the reporting of child protection or welfare concerns to Tulsa;
- Procedure for maintaining a list of the persons (if any) in the relevant service who are mandated persons;
- Procedure for appointing a relevant person.

All procedures listed are available upon request.

## **5. Implementation**

We recognise that implementation is an on-going process. Our service is committed to the implementation of this Child Safeguarding Statement and the procedures that support our intention to keep children safe from harm while availing of our service.

This Child Safeguarding Statement will be reviewed on March 2020 or as soon as practicable after there has been a material change in any matter to which the statement refers.

**Glenda Gaffney**

**Club Manager**

For queries, please contact Cheryl Purcell 4010700, Relevant Person under the Children First Act 2015.

